

NORTHWESTERN SPECIAL SERVICE DISTRICT
MINUTES OF MEETING - December 3, 2013
Located at the Brookside Fire Station: 436 Wells Fargo Dr.
Brookside, Utah

The Meeting was opened at 7:00 PM. Board members present were Steve Haluska, Chairman, Kathy Tanasz, Clerk, Dan Tanasz, Special, LuAnn Carpenter and Slade Hughes, Vice Chairman.

1) Pledge of Allegiance - Led by Steve Haluska.

2) Consent Agenda - The consent agenda is a means of expediting routine matters that come before the Board for approval. The consent portion of the agenda is approved by one (1) non debatable motion. If any Board Member wishes to remove an item from the consent agenda, that item becomes the first order on the regular agenda.

Steve asked if everyone had a chance to look through the minutes and if there were any questions or corrections and if so that portion could be pulled out. There were none so LuAnn Carpenter made a motion to approve the minutes as written and Kathy Tanasz seconded that motion. All Voted Aye.

- a) Monthly expenses
- b) Monthly financial Report
- c) Previous Month's Minutes

Regular Agenda Items:

3) Open Budget Hearing Meeting - Steve Haluska made a motion to close the regular meeting and open the Public Hearing Meeting and Kathy Tanasz seconded that motion. All Voted Aye.

Slade Hughes questioned the negative net income on the budget. He said he just didn't understand how it is always recorded that way on the budget. Steve had made a different schedule including several previous years showing him how those numbers really work. Slade questioned that we were shown as a profit company on the records that Steve had drawn up on our budget but we are showing a negative number each year and he didn't understand that. Kathy said it was because we had to show the depreciation of equipment in the district. Roger explained that the grants also were a part of having to show it that way on our budget each year. LuAnn tried to explain how she had learned to understand how it had to be recorded so that we don't have to have other meetings to approve budget amendments later in the year, which would mean special hearings and rewriting of the budget. It is just to cover any unexpected needs during the year. LuAnn explained that in the long run it saves the district time and money since they don't have to have extra meetings advertised and saves the expense of all that goes into that. It was explained that since we are not like other business meetings we handle our budget in a different way. Roger explained the

difference between private business and special district business and how that changes the way new budgets are written. There were no other questions.

4) Reopen Regular Meeting - Steve asked if there were any more questions and if not he asked for a motion to reopen the regular meeting again. Since there were no more questions Steve Haluska made a motion to close the Public Hearing and return to the regular meeting and Kathy Tanasz seconded that motion. All voted Aye.

5) Vote on 2014 Budget - Steve Haluska made a motion to approve the 2014 Budget as written and Dan Tanasz seconded that motion. LuAnn Carpenter, Dan Tanasz, Kathy Tanasz and Steve Haluska voted Aye. Slade Hughes voted Nay. Motion passed by majority.

6) Discuss/vote on hardship cases for standby fees - No one was present to discuss a hardship case.

7) Gunlock Fire Station Project Update - **Kathy Tanasz** gave us an update on the progress of the Gunlock project. She reported that she had attended the meeting for the Five County Association of Government and got the application for the CDBG Grant, which has to be in by January 31, 2014. She said everything was in order including the architect's information and changes to the blue prints. Kathy said they had received the sponsorship from Washington County today. So everything is on schedule. We had submitted some changes and received a Statement of Probable Cost from the architect in the amount of \$304,880.00 and that is with a 6% contingency so we are about where we need to be. This amount does not come from a contractor but is from the architect. Kathy asked for questions and there were none. Doug Heizer said he felt that it was all positive at this point. The drive through bay had been discussed and it was decided it was not feasible for the location.

8) Station Chief's Report - Wendy reported that the Fire One and Fire Two training would be in Diamond Valley. LuAnn said that Barry and Torry both need to take two more tests and Wendy said they have three years to do that. LuAnn thanked Wendy and Dan for sharing grant funds with Veyo. They asked Slade if he had time for further training and he said he didn't. Wendy needs tires for the brush truck. The Accountability system is going on now and we have a 95/5 grant. This involves the whole county.

Doug Heizer of Gunlock thanked Dan, Chris and Art for getting his fire engine stored in the Veyo Station for the winter. It just barely fit but it is safely stored there. He said he would get the old engine sold soon also. He was told that burn permits could be issued in April. He thanked Kathy for all the work she has put in on getting Gunlock a station. He said all had been quiet.

Dan Tanasz reported that all had been quiet with nothing happening in his area. Someone asked him about burn permits and he said that

agricultural lands could be burned right now but regular open burning permits were not available now but you could check for those times on the County Website. We have no control on those dates. The County and State make those decisions. Steve suggested you could contact Adam Heyder for that information also.

There was no one to report from Veyo.

9) Board Member comments - LuAnn asked about tires for the Central brush truck and she was told that it would be taken care of this winter and also the front end leak needs to be sealed and that will be done this winter hopefully.

Kathy thanked Wendy and Dan for sharing grants with Veyo. She said that last month it had been mentioned about the hydrant testing in Gunlock and she said she learned it was \$10.00 per hydrant. Kathy invited Jeff Putnam, a new board member, to stay for his Oath of Office if he could and he said he would. She requested everyone turn in their training records as soon as possible. Wendy turned hers in and Dan said he had his and would get them in. Kathy handed out the new meeting schedule for the 2014 meetings for the Board. She also asked for the signing of each board member for conflict of interest statements. She issued a reminder that the Fire Fighter's Christmas party will be this Saturday at 8:00 AM at the Brookside Station and each attendee needs to bring a white elephant gift of a \$10.00 value and breakfast will be served. She invited Jeff to attend if he wished. Training for the new board members will be in the spring and they were encouraged to attend that training.

Steve Haluska said he still had no info on the bid for the Gunlock Truck. The PTIF loan payment on the Veyo Building is due in a couple of weeks and part of it comes from the 4928 account and the rest from the Wells Fargo Impact account. The amount of the payment is \$23,000.00. He thanked Dan and Kathy Tanasz for all the work they had put in as board members as this is the last month they will serve on the board.

10) Adjournment - Steve asked if there was anything else and no one had anything. Slade Hughes made a motion to adjourn the meeting and Steve Haluska seconded that motion. All Voted Aye. The meeting was adjourned at 8:00 PM.

Approved _____ Date _____